

**REGULAR MEETING OF WILMINGTON CITY COUNCIL
OCTOBER 5, 2023 @ 6:30 P.M. – AGENDA RESULTS**

**Virtual Meeting with Anchor Location In-Person and Remote Participation
Council Chambers**

**Louis L. Redding City/County Building
800 N. French Street - Wilmington, DE 19801
www.wilmingtoncitycouncil.com or www.WITN22.org**

I. Call to Order

Prayer

Pledge of Allegiance

Roll Call

II. Approval of Minutes

III. Committee Reports

IV. Acceptance of Treasurer’s Report

V. Non-Legislative Business

a. Recognition Resolutions

Congo	Recognize ABC Spirit of the Heart Community Leader’s Brunch Forum
Cabrera	Recognize Hispanic Heritage Month
Cabrera	Recognize Salute to Legendary Riverside Mothers
Cabrera	Recognize Peace Week 2023
Darby	Recognize Hanover Church Food Pantry
Harlee	Recognize Buccini/Pollin Group
Harlee	Recognize Paint the Riverfront Pink Week
McCoy	Recognize Victoria Twardowski (100 th Birthday)

b. Sympathy Resolutions

Congo	Sympathy Elizabeth Ann Burton
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VI. Public Comment

The meeting will be open to the public starting at 6pm, so members of the public can sign up to speak. To sign up for Public Comment, members of the public must go to the following website <https://tinyurl.com/wccpubliccomment100523> to fill out the information requested. Public Comment will take place after non-legislative business. The President of City Council will recognize speakers in the order listed on the website.

VII. Legislative Business**DARBY**

#0343 Ord. 23-033 Amend Chapter 35 of the City Code to Ensure Employees in Retail, Hospitality, and Food Services Establishments are Provided Advance Notice of Their Work Schedules; Compensation for Late Charges to Their Work Schedules; Right to Rest Between Work Shifts; and First-Right of Refusal for Additional Work Shifts (***Motion to Refer to the Public Works & Transportation Committee, which this Ordinance was introduced at the Sept. 7, 2023 meeting and initially referred to Community Development & Urban Planning Committee***)

***Referred to
Public Works &
Transportation***

Synopsis: *This Ordinance is being presented by City Council for Council's review and approval. This Ordinance amends Chapter 35 of the City Code to ensure retail, hospitality, and food services establishments with two-hundred and fifty (250) or more employees are providing their employees with advance notice of their work schedules, compensation for late changes to their work schedules, right to rest between work shifts, and first-right of refusal for additional work shifts.*

#0352 A Resolution Approving a Grant to the Wilmington Senior Center

***RES. 23-060
Adopted***

Synopsis: *This Resolution is being presented by City Council for Council's review and approval. This Resolution approves a grant to the Wilmington Senior Center in the amount of \$10,000 from the 2nd District Community Support/Discretionary Funds.*

#0353 A Resolution to Amend City Council Rules 2 and 11 Requiring Agenda Items Be in Draft Form or Approved as to Form

***RES. 23-061
Defeated***

Synopsis: *This Resolution is being presented by City Council for Council's review and approval. This Resolution amends City Council Rule 2 to require legislation be in draft form or approved as to form by the Law Department prior to its being placed on the Agenda. Further, this Resolution amends City Council Rule 11 to require any items to be considered at a Committee meeting be in draft form or approved as to form by the Law Department prior to its being placed on the Committee's agenda. This Resolution makes exceptions for true emergencies but requires the legislation's sponsor and/or the Committee Chair to explain the emergency.*

#0354 A Resolution to Amend City Council Rules to Have Additional Public Comment During Legislative Business

***RES. 23-062
Defeated***

Synopsis: *This Resolution is being presented by City Council for Council’s review and approval. This Resolution amends City Council Rule 2 to add the following to the Legislative Business Section of City Council meetings: (1) a public comment period after the close of the initial round of debate by members of City Council during which members of the public will be allowed to comment in increments of three (3) minutes on each legislative item that will be voted on by City Council; and (2) a second round of debate by Council members during which each Council member will be entitled to speak twice on the matter subject to debate for a period of five (5) minutes each time.*

OLIVER

Rev. 1

#0248

Ord. 23-029 Amend Chapter 2 of the City Code to Create a Procedure Whereby Residents May Petition the Department of Public Works to Conduct Traffic Studies and Install Traffic Calming Devices **(3rd & Final Reading)**

HELD

Synopsis: *This Ordinance is being presented by City Council for Council’s review and approval. This Ordinance permits twenty-five (25) or more residents of a designated census tract to submit a petition to the Commissioner of the Department of Public Works, or their designee, indicating residential street traffic issues that substantially affect the livability and safety of the community and requires the Commissioner of the Department of Public Works, or their designee, to conduct a traffic study when certain requirements are satisfied.*

#0355

An Ordinance to Authorize and Approve Two One-Year Extensions of Contract 23025PW (Concrete Improvements) Between the City of Wilmington and Diamond Materials, LLC **(1st & 2nd Reading)**

**ORD. 23-035
Public Works &
Transportation**

Synopsis: *This Ordinance is being presented by the Administration for Council’s review and approval. This Ordinance authorizes the City to exercise two (2) one-year extension options for Contract 23025PW “Concrete Improvements” with Diamond Materials, LLC.*

JOHNSON (Cabrera presented on behalf of Johnson)

#0356

An Ordinance to Authorize and Approve an Amendment to the Master Services Agreement Between the City of Wilmington and Paymentus Corporation for an Online Payment Processing and Bill Presentment System **(1st & 2nd Reading)**

**ORD. 23-036
Finance & Economic
Development**

Synopsis: *This Ordinance is being presented by the Administration for Council's review and approval. This Ordinance authorizes the City to execute an amendment to the Master Services Agreement with Paymentus Corporation for an online payment processing and bill presentment system to: (i) extend the duration of the Master Service Agreement's initial term for three (3) additional years, with the possibility of two (2) extensions of one (1) year thereafter; (ii) provide that Paymentus Corporation will deliver a standard integration with the City's CIS vendor, systems, and software at no cost to the City; (iii) revise Schedule A to the Master Services Agreement to increase the fee for direct payments for utility billing and to add an additional service for instant payments (text to pay); and (iv) make some other minor revisions to the language of the Agreement.*

#0357 An Ordinance to Authorize and Approve a Software License Agreement, Software Implementation Services Agreement, Support and Maintenance Agreement, and Hosting Service Agreement Between the City of Wilmington and Systems & Software, Inc. **(1st & 2nd Reading)**

ORD. 23-037
Finance & Economic
Development

Synopsis: *This Ordinance is being presented by the Administration for Council's review and approval. This Ordinance authorizes the City to execute four (4) agreements (namely, a Software License Agreement, Software Implementation Services Agreement, Support and Maintenance Agreement, and Hosting Service Agreement) with Systems & Software, Inc. for software and related services for utility billing.*

VIII. PETITIONS AND COMMUNICATIONS

IX. ADJOURNMENT

Note: This meeting will be conducted both in-person and via Zoom. All are welcome to attend.

<https://us06web.zoom.us/j/81726918614> or visit the WITN22 website www.witn22.org or WITN YouTube channel at <https://www.youtube.com/user/WITN22Wilmington/> or listen in only by calling one of the following phone numbers (929) 205-6099 or (301) 715-8592. You will be asked for the **Webinar ID**. Please enter **817 2691 8614** and then #. International numbers available: <https://us06web.zoom.us/j/81726918614>.